



Republika ng Pilipinas  
KAGAWARAN NG EDUKASYON  
Rehiyon XI  
Lungsod ng Davao  
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City (8000) Internet Address (URL) [www.region11.depEd.gov.ph](http://www.region11.depEd.gov.ph)  
Telefax Nos. (082) 227-1102; 221-8459; 221-9428; 227-0943; 227-8025; 222-2617; 2270941; 2218435

September 2, 2018

REGIONAL MEMORANDUM  
No. 165 s. 2018

**SUBMISSION OF HRDD QAME TEMPLATES A-E WITH  
"TEMPLATE F" ATTACHED**

To: All Schools Divisions Superintendents  
This Region  
  
Attention: Chief SGOD

This has reference with the Regional Memorandum No. 120 s. 2016 re: submission of HRDD QAME Templates A-E two weeks after every quarter to fast track implementation, monitoring and evaluation of PAPs region wide. The use of these templates is instrumental for HRDD XI to craft localized guidelines to tailor-fit interventions and address the gaps/needs of personnel in the Schools Division Offices (SDOs). Further, HRDD QAME Template F is attached for you to fill in essential data.

Along this vein, you are hereby requested to submit said documents on September 11, 2018, attention: Dr. Loma F. Mapinogos, Chief HRDD RO XI or via email [hrrdneapro11@gmail.com](mailto:hrrdneapro11@gmail.com).

Widest dissemination is earnestly desired.

  
ATTY. ALBERTO T. ESCOBARTE, CESO III  
Regional Director

HRDD/ROH11/LFM/ROH2/fgv

RECEIVED  
Date: 9/12/18 3:55 PM



No. of Head Teachers whose SBM level is raised from level 1 to level 2												
No. of school principals whose SBM level is raised to Level 3												
School no. 3/No. of SH/Teachers and so on												

Prepared by:

Reviewed by:

Approved by:

HR Focal Person

SGOD Chief

Schools Division Superintendent



Whose SBM level is raised to Level 3																		
School no.2/no. of teacher in charge whose level is raised to level 1																		
No. of Head Teachers whose SBM level is raised from level 1 to level 2																		
No. of school principals whose SBM level is raised to Level 3																		

Prepared by: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Approved by: \_\_\_\_\_

HR Focal Person

SGOD Chief

Schools Division Superintendent