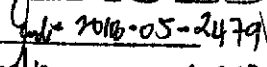




3. Please take note of the following timelines:
- Schools and CLC's must send their lists to their SDO's (through their Division ITO) on May 11, 2018;
  - Division ITO's must compile and forward their lists to the Regional ITO on May 18, 2018;
  - Regional ITO must send their compiled lists to [ictsummit@deped.gov.ph](mailto:ictsummit@deped.gov.ph) on May 25, 2018
4. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

  
ATTY. ALBERTO T. ESCOBARTE, CESO III  
Director IV 

ROC12/clmd/arp

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Republic of the Philippines  
**Department of Education**  
INFORMATION AND COMMUNICATIONS TECHNOLOGY SERVICE  
Pasig City, Philippines

Office of the Director

DEPARTMENT OF EDUCATION BOX  
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Date: J-7-18

DATE: 4 May 2018  
FOR: Regional Directors  
ARMM Regional Secretary  
Schools Division Superintendents  
Public and Private School Heads  
Regional and Division Information Technology Officers  
All Others Concerned

FROM:   
ABRAM Y. C. ABANIL  
Director IV

SUBJECT: Call for Lists of Learners with ICT-Related Achievements and Endeavors

Building on the success of The National DepEd ICT Summit held on 27-28 February 2018, as well as the Regional DepEd ICT Summits before it, the Department of Education (DepEd), through the Office of the Undersecretary for Administration and the Information and Communications Technology Service (ICTS), plans to hold the first DepEd Cyber Expo sometime around November 2018.

The Expo is a conference and exhibition event that aims to highlight the achievements of our learners in the field of ICT and education, and give recognition to ICT-related projects, researches, engagements, and the like done by these learners who come from schools offering basic education in the Philippines.

As part of our baselining and planning processes, we are looking from within your regions, divisions, schools (public and private, including SUCs/LUCs offering the K-12 curriculum), and ALS CLCs learners who excelled in their endeavors in the field of ICT and education.

In line with this, we request that schools and CLCs send to their Schools Division Offices (SDO) lists of their learners who received accolades in ICT (for example, winners of ICT-related competitions, students who did significant innovations and/or researches in ICT and education, learners who received citations from ICT award-giving bodies, etc.).

While this call is non-competitive by nature, we request that the achievements you send are significant enough to warrant any form of commendation and that these were awarded to or achieved by the learner/s from at least January 2017 to present.

We thus request the following data from schools:

- Full name of learner and their Learner Reference Number (LRN)
- Name of school, division, and region
- Type of citation (award, competition, research, innovation, etc.)
- Brief background of the citation (in 100 words or less; include name of coaches, if any)

Please compile them using a Microsoft Excel worksheet using the table below as reference:

| Learner's Name (Last Name, First Name, Middle Initial) | Learner Reference Number | School | Division | Region | Type of Citation | Title of Achievement, Citation, Competition, Award, etc. | Brief Background of the Citation (100 words or less) |
|--|--------------------------|--------|----------|--------|------------------|--|--|
|  |                          |        |          |        |                  |  |  |
|  |                          |        |          |        |                  |  |  |

Please take note of the following timelines:

- Schools and CLCs must send their lists to their SDOs (through their Division IT Officers) by **11 May 2018**.
- Division ITOs must compile and forward their lists to their Regional ITO by **18 May 2018**.
- Regional ITOs must send their compiled lists to [ictsubmit@deped.gov.ph](mailto:ictsubmit@deped.gov.ph) by **25 May 2018**.

For inquiries, please contact Ms. Karen Escudro ([encarnacion.escudro@deped.gov.ph](mailto:encarnacion.escudro@deped.gov.ph)) or Mr. Gerard Atienza ([gerard.atienza@deped.gov.ph](mailto:gerard.atienza@deped.gov.ph)), or call +63 2 633 7246.

For your guidance and immediate action.